

BATTERY PARK CITY PARKS CONSERVANCY CORPORATION

Meeting of the Directors
One World Financial Center – 24th Floor
New York, NY 10281
June 9, 2015

Directors Present

Dennis Mehiel, Chairman/CEO
Frank Branchini, Member
Donald Capoccia, Member
Martha Gallo, Member
Lester Petracca, Member

Conservancy Staff in
Attendance:

Shari C. Hyman, President/COO
Tessa Huxley, Executive Director
Betty Chin, Director of Administration and Finance
Alix S. Pustilnik, Vice President/Secretary
Robert M. Serpico, Vice President/Treasurer
Seema Singh, Assistant Secretary

Authority Staff in Attendance: Lauren Brugess, Paralegal/Assistant Corporate Secretary
Gwen Dawson, Vice President, Real Property
Robin Forst, Vice President, External Affairs
Benjamin Jones, Vice President, Administration
Susie Kim, Associate General Counsel
Karl Koenig, Controller
Kevin McCabe, Chief of Staff/Special Assistant to the Chairman/CEO
Brenda McIntyre, Vice President, Human Resources
Anthony Peterson, Director of Diversity Programs

Others in Attendance:

Therese Loeb Kreuzer, Downtown Post NYC
Matt Fenton, The Broadsheet
Steven Greer, batterypark.tv

The meeting of the Directors convened at 9:32 a.m.

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The first item on the agenda was the approval of the minutes of the April 14, 2015 meeting. Upon a motion made by Ms. Gallo and seconded by Mr. Branchini, the following resolution was unanimously adopted:

APPROVAL OF MINUTES OF THE APRIL 14, 2015 MEETING

BE IT RESOLVED, that the minutes of the meeting of the Directors of the Battery Park City Parks Conservancy Corporation held on April 14, 2015 are hereby approved.

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The next item on the agenda, presented by Ms. Huxley, was an authorization to execute a three year contract with Gotham Refining Chemical Corporation ("Gotham") for the Conservancy Headquarters HVAC system water treatment.

The Conservancy Headquarters has a complex HVAC system which involves water that circulates through a closed-loop system, which is either heated or cooled, depending on the season. Closed-loop systems require that the water is chemically treated to prevent corrosion that could cause extensive leaks throughout the entire headquarters.

The Conservancy requested proposals from five companies with general experience working with HVAC systems, including two M/WBEs. Three companies provided cost estimates for the provision of HVAC system chemical treatment services for a period of three years. Gotham provided a quote of \$6,300 for the full scope of work plus a \$2,000 allowance for unexpected situations, should any arise.

Upon a motion made by Ms. Gallo and seconded by Mr. Petracca, the following resolution was unanimously approved:

AUTHORIZATION TO EXECUTE A CONTRACT WITH GOTHAM REFINING CHEMICAL CORPORATION FOR THE CONSERVANCY HEADQUARTERS HVAC SYSTEM WATER TREATMENT

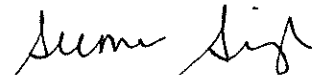
BE IT RESOLVED that in accordance with the materials presented to this meeting, the Executive Director of the Conservancy or her/his designee(s) be, and each of them hereby is, authorized and empowered to enter into a three-year contract with Gotham Refining Chemical Corporation for the Conservancy Headquarters HVAC System Water Treatment in a not-to-exceed amount of \$8,300, and be it further

RESOLVED, that the Executive Director or her/his designee(s) be, and each of them hereby is, authorized and empowered to execute and deliver the contract on behalf of the Conservancy, subject to such changes as the officer or officers shall, with the advice of counsel, approve as necessary and appropriate and in the best interests of the Conservancy, such approval to be conclusively evidenced by the execution and delivery of the contract; and be it further

RESOLVED, that the Executive Director or her/his designee(s) be, and each of them hereby is, authorized and empowered to execute all such other and further documents and to take all such other and further actions as may be necessary, desirable or appropriate in connection with the transactions contemplated in the foregoing resolutions, and any such execution of documents and any other further actions heretofore taken are hereby ratified and any actions hereafter taken are confirmed and approved.

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There being no further business, upon a motion made by Mr. Petracca and seconded by Mr. Branchini, the meeting thereupon adjourned at 9:34 a.m.

Respectfully submitted,

Seema Singh
Assistant Secretary