BATTERY PARK CITY PARKS CONSERVANCY CORPORATION

Meeting of the Directors
200 Liberty Street, 24th Floor
New York, NY 10281
September 20, 2016

Directors Present
Dennis Mehiel, Chairman/CEO
Hector Batista, Member
Donald Capoccia, Member
Martha Gallo, Member
Lester Petracca, Member

Conservancy Staff in Attendance: Shari C. Hyman, President/COO
Julissa García, Chief of Staff, Park Operations
Anne O’Neill, Director of Horticulture, Sustainability and Landscape Design
Bruno Pomponio, Director of Parks Operations
Alix S. Pustilnik, Vice President/Secretary
Robert M. Serpico, Vice President/Treasurer
Ryan Torres, Assistant Director of Horticulture

Authority Staff in Attendance: Lauren Brucce, Paralegal/Assistant Corporate Secretary
Gwen Dawson, Vice President, Real Property
Abby Erlich, Director of Community Partnerships and Engagement
Joseph Ganci, Design Director
Abigail Goldenberg, Special Counsel and Risk Officer
Yasmin Gonsalves, Executive Assistant
Benjamin Jones, Vice President of Administration and Internal Audit
Susie Kim, Associate General Counsel
Karl Koenig, Controller
Kevin McCabe, Chief of Staff/Special Assistant to the Chairman/CEO
Brenda McIntyre, Vice President, Human Resources
Robert Nesmith, Chief Contracting Officer
Anthony Peterson, Director of Diversity Programs
Alix S. Pustilnik, General Counsel/Corporate Secretary
Jason Rachnowitz, Director of Financial Reporting
Nicholas Sbordone, Vice President, External Affairs
Robert M. Serpico, Chief Financial Officer
Nicole Stallworth-Roper, Associate General Counsel
Alexis Torres, Special Advisor to the President/COO
Ken Windman, Director of Facilities & Infrastructure Management

Others in Attendance: Therese Loeb Kreuzer, Downtown Post NYC
Matt Fenton, The Broadsheet

The meeting of the Directors convened at 3:40 p.m.

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The first item on the agenda was the approval of the minutes of the July 20, 2016 meeting. Upon a motion made by Ms. Gallo and seconded by Mr. Capoccia, the following resolution was unanimously adopted:
APPROVAL OF MINUTES OF THE JULY 20, 2016 MEETING

BE IT RESOLVED, that the minutes of the meeting of the Directors of the Battery Park City Parks Conservancy Corporation held on July 20, 2016 are hereby approved.

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The next item on the agenda, presented by Mr. Jones, authorization for a standing purchase order with eFit Financial, Inc. ("eFit").

Mr. Jones explained to the Members this is for our community center membership software and although it is a low dollar value, it is being brought to the Board because the request is for a multi-year contract. The plan, he continued, is to do this for three years and see where technology and the community center takes us down the road and then revisit in the future if necessary. The Conservancy had traditionally used this software for the Community Center and now we’re going to pool it under an Authority contract vehicle to keep this going with the Community Center.

Upon a motion made by Mr. Petraccia and seconded by Mr. Capoccia, the following resolution was unanimously approved:

AUTHORIZATION FOR APPROVAL OF A STANDING PURCHASE ORDER WITH EFIT FINANCIAL, INC. FOR A SOFTWARE LICENSE FOR COMMUNITY CENTER AT STUYVESANT HIGH SCHOOL

BE IT RESOLVED that in accordance with the materials presented to this meeting, the President and Chief Operating Officer (the “President”) of the Battery Park City Parks Conservancy (the “Conservancy”) or her/his designee(s) be, and each of them hereby is, authorized and empowered to approve a standing purchase order with eFit Financial, Inc. for a not-to-exceed amount of $3,500.00, and be it further

RESOLVED, that the President or her/his designee(s) be, and each of them hereby is, authorized and empowered to approve a standing purchase order subject to such changes as the officer or officers shall, with the advice of counsel, approve as necessary and appropriate and in the best interests of the Conservancy, and be it further

RESOLVED, that the President or her/his designee(s) be, and each of them hereby is, authorized and empowered to execute all such other and further documents and to take all such other and further actions as may be necessary, desirable or appropriate in connection with the transactions contemplated in the foregoing resolutions, and any such execution of documents and any other further actions heretofore taken are hereby ratified and any actions hereafter taken are confirmed and approved.

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The next item on the agenda, presented by Ms. Pustilnik, was the appointment and confirmation of Assistant Secretaries.

Ms. Pustilnik explained that this is an amendment to a corporate document for the Conservancy’s Bylaws and, she continued, it would appoint Susie Kim and Lauren Brugess as assistant secretaries of the Conservancy.

Upon a motion made by Mr. Petraccia and seconded by Ms. Gallo, the following resolution was unanimously approved:
APPOINTMENT OF ASSISTANT SECRETARIES OF THE BATTERY PARK CITY PARKS
CONSERVANCY CORPORATION (THE "CONSERVANCY")

BE IT RESOLVED, that pursuant to Article V Section 7 of the Conservancy’s By-laws, the following
officers are hereby appointed to the offices indicated next to their names to serve until their successors
shall be duly elected, unless any of them resigns, is removed from office or is otherwise disqualified
from serving as an officer of the Conservancy, and that each shall take her respective office
immediately upon such appointment:

Assistant Secretaries..........................Susie Kim and Lauren Brugess;

and be it further

RESOLVED THAT Susie Kim and Lauren Brugess shall and they are hereby authorized to do all the
acts, deeds and things which are necessary, desirable, appropriate and attendant to performing the
duties for the aforesaid appointments; and be it further

RESOLVED THAT any actions taken as may be necessary, desirable or appropriate, in connection
with the duties contemplated in the foregoing resolutions, and any further actions taken prior to the
date hereof are hereby ratified, confirmed and approved.

This resolution shall take effect immediately and shall be filed in the Conservancy’s official corporate
records.

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There being no further business, upon a motion made by Mr. Petracca and seconded by Mr.
Capoccia, the meeting thereupon adjourned at 2:55 p.m.

Respectfully submitted,

Lauren Brugess
Assistant Secretary