

BATTERY PARK CITY PARKS CONSERVANCY CORPORATION

Meeting of the Directors  
200 Liberty Street, 24<sup>th</sup> Floor  
New York, NY 10281  
September 20, 2016

Directors Present

Dennis Mehiel, Chairman/CEO  
Hector Batista, Member  
Donald Capoccia, Member  
Martha Gallo, Member  
Lester Petracca, Member

Conservancy Staff in  
Attendance:

Shari C. Hyman, President/COO  
Julissa Garcia, Chief of Staff, Park Operations  
Anne O'Neill, Director of Horticulture, Sustainability and Landscape  
Design  
Bruno Pomponio, Director of Parks Operations  
Alix S. Pustilnik, Vice President/Secretary  
Robert M. Serpico, Vice President/Treasurer  
Ryan Torres, Assistant Director of Horticulture

Authority Staff in Attendance:

Lauren Brugess, Paralegal/Assistant Corporate Secretary  
Gwen Dawson, Vice President, Real Property  
Abby Erlich, Director of Community Partnerships and Engagement  
Joseph Ganci, Design Director  
Abigail Goldenberg, Special Counsel and Risk Officer  
Yasmin Gonsalves, Executive Assistant  
Benjamin Jones, Vice President of Administration and Internal Audit  
Susie Kim, Associate General Counsel  
Karl Koenig, Controller  
Kevin McCabe, Chief of Staff/Special Assistant to the Chairman/CEO  
Brenda McIntyre, Vice President, Human Resources  
Robert Nesmith, Chief Contracting Officer  
Anthony Peterson, Director of Diversity Programs  
Alix S. Pustilnik, General Counsel/Corporate Secretary  
Jason Rachnowitz, Director of Financial Reporting  
Nicholas Sbordone, Vice President, External Affairs  
Robert M. Serpico, Chief Financial Officer  
Nicole Stallworth-Roper, Associate General Counsel  
Alexis Torres, Special Advisor to the President/COO  
Ken Windman, Director of Facilities & Infrastructure Management

Others in Attendance:

Therese Loeb Kreuzer, Downtown Post NYC  
Matt Fenton, The Broadsheet

The meeting of the Directors convened at 3:40 p.m.

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The first item on the agenda was the approval of the minutes of the July 20, 2016 meeting. Upon a motion made by Ms. Gallo and seconded by Mr. Capoccia, the following resolution was unanimously adopted:

**APPROVAL OF MINUTES OF THE JULY 20, 2016 MEETING**

BE IT RESOLVED, that the minutes of the meeting of the Directors of the Battery Park City Parks Conservancy Corporation held on July 20, 2016 are hereby approved.

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The next item on the agenda, presented by Mr. Jones, authorization for a standing purchase order with eFit Financial, Inc. ("eFit").

Mr. Jones explained to the Members this is for our community center membership software and although it is a low dollar value, it is being brought to the Board because the request is for a multi-year contract. The plan, he continued, is to do this for three years and see where technology and the community center takes us down the road and then revisit in the future if necessary. The Conservancy had traditionally used this software for the Community Center and now we're going to pool it under an Authority contract vehicle to keep this going with the Community Center.

Upon a motion made by Mr. Petracca and seconded by Mr. Capoccia, the following resolution was unanimously approved:

**AUTHORIZATION FOR APPROVAL OF A STANDING PURCHASE ORDER WITH EFIT FINANCIAL, INC. FOR A SOFTWARE LICENSE FOR COMMUNITY CENTER AT STUYVESANT HIGH SCHOOL**

BE IT RESOLVED that in accordance with the materials presented to this meeting, the President and Chief Operating Officer (the "President") of the Battery Park City Parks Conservancy (the "Conservancy") or her/his designee(s) be, and each of them hereby is, authorized and empowered to approve a standing purchase order with eFit Financial, Inc. for a not-to-exceed amount of \$3,500.00, and be it further

RESOLVED, that the President or her/his designee(s) be, and each of them hereby is, authorized and empowered to approve a standing purchase order subject to such changes as the officer or officers shall, with the advice of counsel, approve as necessary and appropriate and in the best interests of the Conservancy, and be it further

RESOLVED, that the President or her/his designee(s) be, and each of them hereby is, authorized and empowered to execute all such other and further documents and to take all such other and further actions as may be necessary, desirable or appropriate in connection with the transactions contemplated in the foregoing resolutions, and any such execution of documents and any other further actions heretofore taken are hereby ratified and any actions hereafter taken are confirmed and approved.

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The next item on the agenda, presented by Ms. Pustilnik, was the appointment and confirmation of Assistant Secretaries.

Ms. Pustilnik explained that this is an amendment to a corporate document for the Conservancy's Bylaws and, she continued, it would appoint Susie Kim and Lauren Bruggess as assistant secretaries of the Conservancy.

Upon a motion made by Mr. Petracca and seconded by Ms. Gallo, the following resolution was unanimously approved:

**APPOINTMENT OF ASSISTANT SECRETARIES OF THE BATTERY PARK CITY PARKS CONSERVANCY CORPORATION (THE "CONSERVANCY")**

BE IT RESOLVED, that pursuant to Article V Section 7 of the Conservancy's By-laws, the following officers are hereby appointed to the offices indicated next to their names to serve until their successors shall be duly elected, unless any of them resigns, is removed from office or is otherwise disqualified from serving as an officer of the Conservancy, and that each shall take her respective office immediately upon such appointment:

Assistant Secretaries.....Susie Kim and Lauren Brugess;

and be it further

RESOLVED THAT Susie Kim and Lauren Brugess shall and they are hereby authorized to do all the acts, deeds and things which are necessary, desirable, appropriate and attendant to performing the duties for the aforesaid appointments; and be it further


RESOLVED THAT any actions taken as may be necessary, desirable or appropriate, in connection with the duties contemplated in the foregoing resolutions, and any further actions taken prior to the date hereof are hereby ratified, confirmed and approved.

This resolution shall take effect immediately and shall be filed in the Conservancy's official corporate records.

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There being no further business, upon a motion made by Mr. Petracca and seconded by Mr. Capoccia, the meeting thereupon adjourned at 2:55 p.m.

Respectfully submitted,

  
Lauren Brugess  
Assistant Secretary