Battery Park City Permit Application

APPLICANT/ORGANIZATION INFORMATION

Name & Address of Organization: ____________________________________________________________
Zip
Name of Applicant: __________________________ Telephone: _____________ Cell: ______________ Email Address: ___________________

Name, Address, Telephone # of One Organization Member besides Applicant (Secondary Contact): ____________________________________________

Type of Organization:        Social □ Political □ Commercial □ Self/Other □

(CHECK APPROPRIATE BOX)

PERMIT TYPE (PLEASE CHECK APPROPRIATE BOX)

- BIRTHDAYS /PICNICS
- WEDDING PHOTOGRAPHY
- WEDDING CEREMONY
- CONSTRUCTION / WORK VEHICLE PARKING
- PROFESSIONAL FILM & VIDEO
- PHOTO-SHOOT
- STILL PHOTOGRAPHY
- WALKATHONS /RUNS
- STUDENT FILM
- FIELD DAY
- SUMMER CAMP
- VOLLEY BALL
- SPECIAL EVENT
- OTHER

DATE(S)/TIME/LOCATION OF EVENT

Date of Event: ________________________________ Rain Date (if applicable): ___________________________________________
Date of Set-Up: _____________ From:___________ To:_____________ Time of Actual Event: _____________ / _____________
From: _________ To: _________ Requested Location:  _______________________________________________________________
Start Location: __________________________________________  Finish Location:  _______________________________________

EVENT OR OTHER INFORMATION

Is this your: 1st  2nd  3rd  4th time or other □ passing through/holding event in Battery Park City

Will event be advertised?  YES □ NO □ If so, how ____________________________________ When _____________________
Will prizes/gifts be distributed or awarded  YES □ NO □ If so, what type ________________________________________
Will participants or spectators be charged  YES □ NO □ If so, what amount ________________________________
Will press be invited or anticipated to be present  YES □ NO □

Please provide a description of event planned including activities, ceremonies, construction work, distribution of food or products, deliveries, staffing levels and equipment (including lighting, furniture, structures, vehicles and/or machinery). You may attach additional information on a separate page if needed.
____________________________________
____________________________________
____________________________________
____________________________________
____________________________________
____________________________________

If construction and work is related to a contract with BPCA/BPCPC, list contract #: __________________________________________
If work vehicle is involved, list vehicle information, including make, model, year, plate and license #:
Make: ____________ Model: ____________ Plate #: ____________ Driver Name: ____________ License #: ____________

I agree to abide by the rules and requirements of the Battery Park City Authority and Battery Park City Parks Conservancy

SIGNATURE

Signature __________________________ Date __________________________