



Battery Park City Permit Application

APPLICANT/ORGANIZATION INFORMATION

Name & Address of Organization: _____ Zip _____

Name of Applicant: _____ Telephone: _____ Cell: _____ Email Address: _____

Name, Address, Telephone # of One Organization Member besides Applicant (Secondary Contact): _____

Type of Organization: Social [] Political [] Commercial [] Self/Other [] (CHECK APPROPRIATE BOX)

PERMIT TYPE (PLEASE CHECK APPROPRIATE BOX)

- BIRTHDAYS /PICNICS, WEDDING PHOTOGRAPHY, WEDDING CEREMONY, CONSTRUCTION / WORK VEHICLE PARKING, PROFESSIONAL FILM & VIDEO, PHOTO-SHOOT, STILL PHOTOGRAPHY, WALKATHONS /RUNS, STUDENT FILM, FIELD DAY, SUMMER CAMP, VOLLEY BALL, SPECIAL EVENT, OTHER

DATE(S)/TIME/LOCATION OF EVENT

Date of Event: _____ Rain Date (if applicable): _____

Date of Set-Up: _____ From: _____ To: _____ Time of Actual Event: _____ / _____

From: _____ To: _____ Requested Location: _____

Start Location: _____ Finish Location: _____

(FOR WALKS, PARADES AND OTHER TYPES OF GROUP OUTINGS)

Number of Participants: _____ Number of Spectators: _____ Number of Workers: _____

Circle one: Is this your: 1st 2nd 3rd 4th time or other [] passing through/holding event in Battery Park City

EVENT OR OTHER INFORMATION

Will event be advertised? YES [] NO [] If so, how _____ When _____

Will prizes/gifts be distributed or awarded YES [] NO [] If so, what type _____

Will participants or spectators be charged YES [] NO [] If so, what amount _____

Will press be invited or anticipated to be present YES [] NO []

Please provide a description of event planned including activities, ceremonies, construction work, distribution of food or products, deliveries, staffing levels and equipment (including lighting, furniture, structures, vehicles and/or machinery). You may attach additional information on a separate _____ page if _____ needed.

Blank lines for event description.

If construction and work is related to a contract with BPCA/BPCPC, list contract #: _____

If work vehicle is involved, list vehicle information, including make, model, year, plate and license #:

Make: _____ Model: _____ Plate #: _____ Driver Name: _____ License #: _____

I agree to abide by the rules and requirements of the Battery Park City Authority and Battery Park City Parks Conservancy

SIGNATURE

Signature and Date fields.