

# Battery Park City Parks

**POSITION TITLE: Assistant Horticulturist**

**DEPARTMENT: Horticulture**

## **GENERAL DESCRIPTION OF DUTIES**

Under supervision, the Assistant Horticulturist is responsible for assisting Horticulturists and Senior Horticulturists in performing all horticulture field operations at locations throughout BPC Parks.

## **ESSENTIAL FUNCTIONS**

The list of essential functions, is intended to be representative of the tasks performed within this classification. It is not necessarily descriptive of any one position in this class. The omission of an essential function does not preclude management from assigning duties not listed herein if such functions are a logical assignment to the position.

- Assist in all horticultural tasks as requested, and will under direction, use best horticultural practices to help maintain, develop and beautify BPC Parks.
- Remove trash and maintain highest appearance standards for BPC Parks.
- Assist with irrigation, focusing on optimum plant health and water conservation.
- Assist with organic plant care, including awareness and communication of physiological and pest related issues and use of least toxic methods to maintain plant health. Will keep records as required.
- Assist in developing healthy soils, including using compost and compost tea.
- Assist in making compost, in recycling of organic waste, and recording of the process as required.
- Assist in the safe and effective operation and care of vehicles, machinery and equipment.
- Assist in all aspects of plant care including, planting, pruning, deadheading, mowing, edging, weeding, and mulching.
- Work well independently on assigned tasks, and contribute positively to team projects.
- Assist in documentation, record keeping and mapping as requested.
- Remove snow and ice as needed, and be available as required on an emergency and non-emergency basis during weekdays and weekends.

## **MINIMUM TRAINING AND EXPERIENCE**

- At least two years of relevant experience in horticulture.
- High School/ GED, or preferably Horticulture certificate and/or degree.
- Strong interpersonal skills.
- Excellent communication ability, both written and spoken, and good computer skills.
- Must have a valid U.S. driver's license.

**Please submit resumes by September 20<sup>th</sup> to: [HR@bpca.ny.gov](mailto:HR@bpca.ny.gov)**

**Battery Park City Parks is an Equal Opportunity Employer.**