

Project: Internal Audit Services

Date: December 9, 2015

RE: Addendum 2

The following revisions and/or clarifications are to be made to the proposal documents for “Internal Audit Services”.

Clarifications:

Date extensions:

Pre-proposal meeting: Wednesday, December 16, 2015 at 10:00am at 200 Liberty Street, 24th Floor.
Deadline to submit questions and intent to bid to BPCA: December 18, 2015 by 4:00pm. (email only)
Deadline for BPCA’s response to substantive questions: December 29, 2015 (by email)
Due date for responses to RFP: January 8, 2015 by 3:00 p.m. (the “Due Date”)

Revisions:

In section 2.3 Minimum Qualifications:

The requirement that “Proposer must be a firm of Certified Public Accountants (“CPA”)” is eliminated.

In section 3.7 RFP Required Attachments the following additional information is requested:

Proposer must provide information and supporting documentation, if applicable, sufficient to establish its qualifications to provide internal audit services in the State of New York.

By signing the line below, I am acknowledging that all pages of the addenda has been received reviewed and understood, and will be incorporated into the bid price submitted. This document must be attached to the proposal for consideration.

Print Name

Signature

Date

Number of pages received: _____

Distributed to: All present and all prospective Proposers