

**Project:** 2015 On Call Construction Management Services

**Date:** 8/21/2015

**Engineer:** N/A

**RE:** Addenda #1  
**# of Pages:** 3

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The following revisions and/or clarifications are to be made to the proposal documents for **2015 On Call Construction Management Services**. They are a result of issues discussed at the pre-proposal conference held on August 11, 2015 and any questions received by close of business on August 14, 2015.

**Clarifications:**

**1. Pre Proposal Sign in Sheet is attached.**

**Questions:** (answers to all question are shown in Italics immediately after the question):

1. Can you please let me know if we need to include an outside M/WBE firm to fulfill the goal requirement or if we will be able to fulfill the goal since we are a certified M/WBE firm? *A firm that qualifies as both an MBE and a WBE cannot use both qualifications on this project. The firm must notify the Authority of which designation they will use and then the firm must fulfill the 15% goals of the other qualification.*
2. If SIE is able to fulfill the goal by itself, then what is the procedure for filling out the MBE/WBE Utilization Plan Form? Do we only fill out the top portion or do we also need to fill out the MBE/WBE Information portion as well? *A firm cannot qualify as both an MBE and WBE.*
3. Please confirm that the mandatory forms are to be completed by the Prime only. *The Prime contractor is responsible for the completion of the Mandatory Forms*
4. In which submittal, Technical or Cost would you like the following forms to be included:  
  
State Finance Law 139 - *Technical*  
  
W-9 - *Technical*  
  
Statement of Non-Collusion - *Technical*  
  
Diversity Forms – *if percentages are listed then technical, if dollar values are listed then cost proposal*

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By signing the line below, I am acknowledging that all pages of the addendum have been received, reviewed and understood, and will be incorporated into the cost proposal. This document must be attached to the proposal for consideration.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Number of pages received: \_\_\_\_\_ <fill in>

Distributed to: All present and all prospective

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Proposers

Battery Park City Authority

Pre-Proposal Meeting- 2015 On-Call CM

August 11, 2015



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