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Contracting Opportunity

Title: Pre-Qualified Pool of Municipal Advisors
Agency: Hugh L. Carey Battery Park City Authority
Division: Procurement
Contract Number: TBD
Contract Term: Three (3) years, with three one-year renewal options thereafter that are at the sole discretion of BPCA
Date of Issue: 05/19/2022
Due Date/Time: 06/10/2022 3:00 PM
County(ies): All NYS counties
Location: Battery Park City
Classification: Financial - *Consulting & Other Services*
Opportunity Type: General
Entered By: Robert Nesmith
Description: **Description of Goods or Services to Be Bid**

Battery Park City Authority d/b/a Hugh L. Carey Battery Park City Authority ("BPCA") requests proposals (individually a "Proposal" and collectively the "Proposals") from qualified firms (individually a "Proposer" and collectively the "Proposers") to provide BPCA with municipal advisory services and to act in the capacity of BPCA's Independent Registered Municipal Advisor ("IRMA"). Such services shall include, but not be limited to, the provision of advice and assistance regarding: (1) debt financing; (2) market conditions; (3) credit rating agencies; and (4) investor relations and other financial matters, as required, and shall include both transactional and non-transactional services. A detailed scope of work for which the selected Proposer will be responsible is attached as Exhibit A (the "Work") of the Request for Proposals ("RFP") document.

Interested parties may download the complete RFP via the link provided below or by visiting BPCA's website at <https://bpca.ny.gov/apply/rfp-opp/>

As stated in the RFP, firms interested in responding to the RFP must complete the Mandatory Forms Packet located on BPCA's website at https://bpca.ny.gov/wp-content/uploads/2020/03/Vendor_Responsibility_Questionnaire_3_27_20.pdf. The completed forms must accompany the firm's proposal.

Restricted Period

Proposers are restricted from making contact with anyone other than the Designated Contacts (identified below) during the period from the time of publication of this advertisement through approval of the procurement contract by BPCA (the “Restricted Period”). Employees of BPCA are required to record certain contacts during the Restricted Period, including, but not limited to, any oral, written or electronic communication with a governmental entity under circumstances where a reasonable person would infer that the communication was intended to influence the governmental entity’s conduct or decision regarding the governmental procurement, and to make a determination of responsibility based, in part, upon any such contact. Failure to abide by this process may result in a finding of non-responsibility.

Eligibility / Qualifications Requirements / Preferences

Minority-Owned Business Enterprises (“MBE”), Women-Owned Business Enterprises (“WBE”) and Service-Disabled Veteran-Owned Business Enterprises (“SDVOB”) are encouraged to submit Proposals. All Proposers must submit with their proposal a copy of its Equal Employment Opportunity or Diversity policy along with a breakdown of all company staff by job classification, race and gender. For questions on MBE/WBE/SDVOB participation, joint ventures and sub-contracting goals ONLY, please contact “Diversity Designated Contact”: Mr. Justin McLaughlin-Williams at 212.417.2337.

Business Participation Opportunities for MWBEs

For purposes of this solicitation, BPCA will establish MWBE participation goals, based on the current availability of MWBEs at the time the final RFP is issued. Below is the estimated goal distribution. Vendors are not required to submit a Utilization Plan or designate goal distributions at this time.

Overall goal for total MWBE participation: Estimated at 30%

NYS-Certified Minority-Owned Business (“MBE”) Participation: To be determined

NYS-Certified Women-Owned Business (“WBE”) Participation: To be determined

Business Participation Opportunities for SDVOBs

For purposes of this solicitation, BPCA will establish the SDVOB participation goals after selection of the next round of candidates and prior to selection of the panel. A Proposer must document good faith efforts to provide meaningful participation by SDVOBs as subcontractors or suppliers in the performance of the Contract and Proposer agrees that BPCA may withhold payment pending receipt of the required SDVOB documentation. The directory of New York State Certified SDVOBs can be viewed at:

http://www.ogs.ny.gov/Core/docs/CertifiedNYS_SDVOB.pdf. For guidance on how BPCA will determine a Contractor's "good faith efforts," refer to 9 NYCRR §252.2(f)(2).

Sub-contracting opportunities for MBEs/WBEs/SDVOBs must be considered.

BPCA reserves the right to cancel or withdraw in whole or in part this RFP at its sole discretion. Proposers will be notified in the event the RFP is cancelled via the BPCA website.

Service-Disabled Veteran-Owned Set Aside: No

Business entities awarded an identical or substantially similar procurement contract within the past five years: None.

Contact Information

Primary contact: Hugh L. Carey Battery Park City Authority
Procurement
Emily Birdseye
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Submit to contact: Hugh L. Carey Battery Park City Authority
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Supporting document shown below:

The following supporting documents are available for download:

Document title	Description	Type
Pre-Qualified Pool of Municipal Advisors	RFP	PDF

To download these documents, please visit the New York State Contract Reporter website: <http://www.nyscr.ny.gov>

Bid Results

Bid Results have not been entered

Awards

Awards have not been entered



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