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Contracting Opportunity

Title: Consulting Services Related to Security
Agency: Hugh L. Carey Battery Park City Authority
Division: Public Information
Contract Number: TBD
Contract Term: 12 Months
Date of Issue: 01/18/2019
Due Date/Time: 02/13/2019 3:00 PM
N/A
County(ies): All NYS counties
Location: Battery Park City Authority d/b/a Hugh L. Carey Battery Park City Authority, 200
Liberty Street, 24th Floor, New York, NY
Classification: Safety & Security - *Consulting & Other Services*
Opportunity Type: General
Entered By: Maria Ellison
Description: **Description of Goods or Services to Be Bid**

Battery Park City Authority d/b/a Hugh L. Carey Battery Park City Authority ("BPCA") is seeking to retain the services of a planning firm, security consultant or other qualified entity (individually a "Proposer" and collectively the "Proposers") to provide BPCA with various physical site security consulting services. The selected Proposer will assist BPCA in assessing potential security threats and vulnerabilities and in analyzing, developing and creating concept designs for site-security solutions for certain designated sites within Battery Park City (hereafter the "Security Project" or "Project"). These efforts are intended to complement and enhance BPCA's existing security measures, efforts and protocols.

A. Project Scope

Broadly, the Security Project will include, but not be limited to:

- Physical urban site assessment and analysis;
- Threat and vulnerability assessment and analyses;
- Recommendations for physical site security improvements; and
- Preliminary design of physical site security improvements.

B. Solicitation Process Overview

This solicitation will be conducted utilizing a two-step Request for Proposals (“RFP”) process:

- **STEP 1:** During Step 1, interested Proposers will provide BPCA with a submission containing the information and documents required by this Step 1 document (a “Qualification Package”). BPCA will evaluate Proposer’s Step 1 Qualification Package in accordance with the Step 1 Evaluation Criteria, set forth below. The purpose of Step 1 is to allow BPCA to broadly evaluate the substantive qualifications, experience, technical approach, financial capacity and responsibility of the pool of interested Proposers. After evaluating all Proposer Qualification Packages, BPCA will select one or more technically- and financially-qualified Proposers (the “Step 1 Pre-Qualified Proposers”) to advance to Step 2 of the RFP process.
 - Qualification Packages must be received by BPCA no later than 3:00 p.m. on February 11, 2019.
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- **STEP 2:** During Step 2, the Step 1 Pre-Qualified Proposers will be invited to submit a comprehensive, detailed response to the RFP, which shall be evaluated in accordance with the Step 2 Evaluation Criteria, which will be set forth in the Step 2 RFP documents. **Step 2 Proposals will only be accepted from Step 1 Pre-Qualified Proposers.** A detailed scope of work for the Project, along with other necessary information, will be provided in conjunction with Step 2. **NOTE: All Step 1 Pre-Qualified Proposers will be required to execute a confidentiality and non-disclosure agreement with BPCA prior to the receipt of the Step 2 RFP documents, whereby the Step 1 Pre-Qualified Proposer will agree to keep confidential certain details designated by BPCA as confidential and/or security- or safety-sensitive with respect to the Security Project.**
 - Due dates for Step 2 submissions will be provided in the Step 2 RFP documents issued to the Step 1 Pre-Qualified Proposers.

Minority-Owned Business Enterprises (“MBE”), Women-Owned Business Enterprises (“WBE”) and Service-Disabled Veteran-Owned Business Enterprises (“SDVOB”) are encouraged to submit Proposals.

Interested parties may download the complete request for proposals (“RFP”) via the link provided below or by visiting BPCA’s website at www.bpca.ny.gov and clicking on the “Opportunities” tab. **All Proposals must meet the requirements listed in the RFP.**

The qualification package is due on February 13, 2019 at 3:00pm at 200 Liberty Street, 24th Floor

As stated in the RFP, firms interested in responding to the RFP must complete the Mandatory Forms Packet located on BPCA’s website at <http://bpca.ny.gov/wp-content>

<t/uploads/2015/03/Vendor-ResponsibilityQuestionnaire.pdf> . The completed forms must accompany the firm's proposal.

Restricted Period

Proposers are restricted from making contact with anyone other than the Designated Contacts (identified below) during the period from the time of publication of this advertisement through approval of the procurement contract by BPCA (the "Restricted Period"). Employees of BPCA are required to record certain contacts during the Restricted Period, including, but not limited to, any oral, written or electronic communication with a governmental entity under circumstances where a reasonable person would infer that the communication was intended to influence the governmental entity's conduct or decision regarding the governmental procurement, and to make a determination of responsibility based, in part, upon any such contact. Failure to abide by this process may result in a finding of non-responsibility.

Eligibility / Qualifications Requirements / Preferences

Minority-Owned Business Enterprises ("MBE"), Women-Owned Business Enterprises ("WBE") and Service-Disabled Veteran-Owned Business Enterprises ("SDVOB") are encouraged to submit Proposals. All Proposers must submit with their proposal a copy of its Equal Employment Opportunity or Diversity policy along with a breakdown of all company staff by job classification, race and gender. For questions on MBE/WBE/SDVOB participation, joint ventures and sub-contracting goals ONLY, please contact "Diversity Designated Contact": Mr. Anthony Peterson at 212.417.2337.

MBE/WBE UTILIZATION GOAL REQUIREMENTS FOR BPCA CONTRACTS:

In accordance with Article 15-A of the New York State Executive Law and regulations adopted pursuant thereto, BPCA has established separate goals for participation of New York State Certified minority and women-owned business enterprises for all state contracts. BPCA is required to implement the provisions of Article 15-A and 5 NYCRR Part 143 for all state contracts (1) in excess of \$25,000 for labor, services, equipment, materials or any combination for the foregoing and (2) in excess of \$100,000 for real property renovations and construction. For purposes of this procurement, the Organization hereby establishes a goal of 15% for Minority-owned Business Enterprises (MBE) participation and 15% for Women-owned Business Enterprises (WBE) participation. (We are happy to work with you to help you identify opportunities for M/WBE participation, joint ventures and sub-contracting). As a condition of this procurement, the Proposer and BPCA agree to be bound by the provisions of §316 of Article 15-A of the Executive Law regarding enforcement. Proposers must document "good faith efforts" to provide meaningful participation by certified M/WBE subcontractors or suppliers in the performance of the awarded contract. For guidance on how BPCA will determine a Proposer's "good faith efforts," refer to 5 NYCRR § 143.8. Additionally, Proposers must refer to Mandatory Forms of this

document for a list of forms that must be provided in order to fully comply with Article 15-A of the New York State Executive Law and 5 NYCRR Part 143.

SDVOB UTILIZATION GOAL REQUIREMENTS FOR BPCA CONTRACTS: In accordance with Article 17-B of the New York State Executive Law and regulations adopted pursuant thereto, BPCA has established separate goals for participation of New York State Certified service-disabled veteran-owned business enterprises for all state contracts. BPCA is required to implement the provisions of Article 17-B and 9 NYCRR Part 252 for all state contracts (1) in excess of \$25,000 for labor, services, equipment, materials or any combination for the foregoing and (2) in excess of \$100,000 for real property renovations and construction. For purposes of this procurement, the Organization hereby establishes a goal of 6% for Service-Disabled Veteran-Owned Business (SDVOB) participation. (We are happy to work with you to help you identify opportunities for SDVOB participation, joint ventures and sub-contracting). As a condition of this procurement, the Proposer and BPCA agree to be bound by the provisions of 9 NYCRR §252.2 regarding enforcement. Proposers must document “good faith efforts” to provide meaningful participation by certified SDVOB subcontractors or suppliers in the performance of the awarded contract. For guidance on how BPCA will determine a Proposer’s “good faith efforts,” refer to 9 NYCRR § 252.2(s).

BPCA reserves the right to cancel or withdraw in whole or in part this RFP at its sole discretion. Proposers will be notified in the event the RFP is cancelled via the BPCA website.

Service-Disabled Veteran-Owned Set Aside: No

Minority Owned Sub-Contracting Goal: 15%

Women Owned Sub-Contracting Goal: 15%

Service-Disabled Veteran-Owned Business Contracting Goal: 6%

Contact Information

Primary contact: Hugh L. Carey Battery Park City Authority
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Supporting document shown below:

The following supporting documents are available for download:

Document title	Description	Type
Physical Site Security Consulting Services: Step 1 of Two-Step Process	RFP	pdf

To download these documents, please visit the New York State Contract Reporter website: <http://www.nyscr.ny.gov>

Change(s) to the ad are shown below:

Date / time	Description	Changed by
01/18/2019 4:24 PM	Text correction.	Robert Nesmith

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