

# Battery Park City Authority

## A City within a City

The Hugh L. Carey Battery Park City Authority is a New York State public benefit corporation whose mission is to plan, create, coordinate, and sustain a balanced community of commercial, residential, retail, and park space within its designated 92-acre site on the lower west side of Manhattan. There is a recognition that, as development of new parcels is completed, the importance of maintenance within the mission will become more significant.



## Come Grow with US!

### Great Community!

### Great Benefits!

### Great Work Culture!

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|-------------------------|---|
| <b>Job Title:</b>       | <b>Parks Programming Leader – Recreation</b>  |
| <b>Job Status:</b>      | <b>Seasonal</b>   |
| <b>Department:</b>      | <b>Parks Programming</b>  |
| <b>Location:</b>        | <b>75 Battery Place, NYC 10280</b>  |
| <b>Salary:</b>          | <b>\$16 - \$20 per hour</b>   |
| <b>Additional Info:</b> | <b>Flexible Hours/Weekends &amp; Evenings</b>   |
|                         | <b>This is a seasonal position, starting May 1<sup>st</sup> 2019 and ending October 31<sup>st</sup>, 2019</b> |

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#### POSITION SUMMARY:

The **Seasonal Parks Programming Leader - Recreation** is an essential part of a team that is tasked with implementing wide variety of leisure and organized recreational activities to park visitors of all ages. Programs include children's soccer, basketball and cooperative games, senior fitness, yoga, volleyball and other movement programs set throughout our parks. Previous experience in athletics, active recreation, coaching in schools, camps or other organized group settings is preferred. Hours will fluctuate up to 20 hours per week depending on the scheduled programs and events.

200 Liberty Street, 24<sup>th</sup> floor, New York, NY 10281

[www.bpca.ny.gov](http://www.bpca.ny.gov)

**ESSENTIAL FUNCTIONS:**

- Assume a supporting role in implementing curriculum of recreation/physical education and wellness programs
- Actively engage with preschool/school aged children in outdoor creative play with high energy and enthusiasm
- Engage and communicate with parents and caregivers as part of program facilitation
- Work with program specialists and full-time program leaders in all areas to be pro-active, supportive, and prepared in anticipating the needs of specific programs
- Work in accordance with all BPCA policies and procedures regarding uniforms, punctuality, time management and overall communication with upper management
- Submit daily reports upon program completion
- Maintain Parks Programming equipment and facilities (both indoor and outdoor)
- Assist in other program requirements as needed
- Provide information to park visitors about all Parks Programming offerings, horticulture and maintenance practices as well as general BPCA history and overall philosophy

**EDUCATION AND EXPERIENCE:**

Previous experience in athletics, active recreation, coaching in schools, camps or other organized group settings is preferred. Seeking high energy, fun-loving people with a demonstrated ability and enthusiasm for engaging and leading both large and small groups of young children. A team player with a high sense of emotional intelligence and compassion to gauge the needs and interests of all members of the community; including children and adults of different ages, abilities and cultural backgrounds

Must possess a valid U.S. driver's license

**PHYSICAL REQUIREMENTS:**

Able and willing to work outdoors in all types of weather. Ability to lift and carry 35+ lbs.

Please submit cover letter and resume to: [HR@bpca.ny.gov](mailto:HR@bpca.ny.gov)

Battery Park City is an Equal Opportunity Employer and embraces Diversity in the Workplace.