Contracting Opportunity

Title: South Route 9A Medians – Landscape & Sprinkler Maintenance Services (With Add-Alternate for New Plantings)
Agency: Hugh L. Carey Battery Park City Authority
Division: Procurement
Contract Number: TBD
Contract Term: Minimum of two (2) years, and maximum of five (5) years, structured as a two (2) year contract, with the option for BPCA to renew for up to three (3) subsequent annual terms
Date of Issue: 08/30/2019
Due Date/Time: 09/24/2019 3:00 PM
County(ies): All NYS counties
Location: Battery Park City
Classification: Agriculture, Forestry, Gardening, Landscaping, Lawn Maintenance & Snow Removal - Consulting & Other Services
Opportunity Type: General
Entered By: Robert Nesmith
Description: Description of Goods or Services to Be Bid

Battery Park City Authority d/b/a Hugh L. Carey Battery Park City Authority ("BPCA") requests proposals (individually a "Proposal" and collectively the "Proposals") from landscape contractors (individually a "Proposer" and collectively the "Proposers") to provide BPCA with landscape and sprinkler maintenance of seven (7) street medians (the "Medians") located within the southern portion of New York State Route 9A/West Street ("South Route 9A") between Chambers Street and Battery Place (the "Project Area"), with an add-alternate work scope for the removal and installation of new plantings in the Medians. The services shall include, but not be limited to: (1) spring maintenance and start-up work for the landscaping and sprinkler system within the Medians; (2) fall maintenance and winterization for the landscaping and sprinkler system within the Medians; (3) routine/periodic maintenance and watering for the landscaping and sprinkler system within the Medians; and, (4) removal and disposal of spent mulch from within the Medians as needed (the "Base Scope of Work"). The add-alternate work scope (the "Add-Alt Scope of Work") is for the removal of existing plantings and the installation of new plantings within the Medians during calendar year 2020.
The Base Scope of Work and the Add-Alt Scope of Work are attached to this Request for Proposals (“RFP”) as Exhibit A-1 and Exhibit A-2 respectively (collectively, the “Work”). BPCA is responsible for performing this Work pursuant to agreements with the City of New York and the New York State Department of Transportation.

Interested parties may download the complete request for proposals (“RFP”) via the link provided below or by visiting BPCA’s website at www.bpca.ny.gov and clicking on the “Opportunities” tab. All Proposals must meet the requirements listed in the RFP.

As stated in the RFP, firms interested in responding to the RFP must complete the Mandatory Forms Packet located on BPCA’s website at http://bpca.ny.gov/wp-content/uploads/2015/03/Vendor-ResponsibilityQuestionnaire.pdf. The completed forms must accompany the firm’s proposal.

Restricted Period

Proposers are restricted from making contact with anyone other than the Designated Contacts (identified below) during the period from the time of publication of this advertisement through approval of the procurement contract by BPCA (the “Restricted Period”). Employees of BPCA are required to record certain contacts during the Restricted Period, including, but not limited to, any oral, written or electronic communication with a governmental entity under circumstances where a reasonable person would infer that the communication was intended to influence the governmental entity’s conduct or decision regarding the governmental procurement, and to make a determination of responsibility based, in part, upon any such contact. Failure to abide by this process may result in a finding of non-responsibility.

Eligibility / Qualifications Requirements / Preferences

Minority-Owned Business Enterprises (“MBE”), Women-Owned Business Enterprises (“WBE”) and Service-Disabled Veteran-Owned Business Enterprises (“SDVOB”) are encouraged to submit Proposals. All Proposers must submit with their proposal a copy of its Equal Employment Opportunity or Diversity policy along with a breakdown of all company staff by job classification, race and gender. For questions on MBE/WBE/SDVOB participation, joint ventures and sub-contracting goals ONLY, please contact “Diversity Designated Contact”: Mr. Anthony Peterson at 212.417.2337.

MBE/WBE UTILIZATION GOAL REQUIREMENTS FOR BPCA CONTRACTS:

In accordance with Article 15-A of the New York State Executive Law and regulations adopted pursuant thereto, BPCA has established separate goals for participation of New York State Certified minority and women-owned business enterprises for all state contracts. BPCA is required to implement the provisions of Article 15-A and 5 NYCRR Part 143 for all state contracts (1) in excess of $25,000 for labor, services, equipment, materials or any
combination for the foregoing and (2) in excess of $100,000 for real property
renovations and construction. For purposes of this procurement, the
Organization hereby establishes a goal of 15% for Minority-owned Business
Enterprises (MBE) participation and 15% for Women-owned Business
Enterprises (WBE) participation. (We are happy to work with you to help you
identify opportunities for M/WBE participation, joint ventures and
sub-contracting). As a condition of this procurement, the Proposer and BPCA
agree to be bound by the provisions of §316 of Article 15-A of the Executive
Law regarding enforcement. Proposers must document “good faith efforts” to
provide meaningful participation by certified M/WBE subcontractors or
suppliers in the performance of the awarded contract. For guidance on how
BPCA will determine a Proposer’s “good faith efforts,” refer to 5 NYCRR §
143.8. Additionally, Proposers must refer to Mandatory Forms of this
document for a list of forms that must be provided in order to fully comply
with Article 15-A of the New York State Executive Law and 5 NYCRR Part 143.

SDVOB UTILIZATION GOAL REQUIREMENTS FOR BPCA CONTRACTS: In
accordance with Article 17-B of the New York State Executive Law and
regulations adopted pursuant thereto, BPCA has established separate goals
for participation of New York State Certified service-disabled veteran-owned
business enterprises for all state contracts. BPCA is required to implement the
provisions of Article 17-B and 9 NYCRR Part 252 for all state contracts (1) in
excess of $25,000 for labor, services, equipment, materials or any
combination for the foregoing and (2) in excess of $100,000 for real property
renovations and construction. For purposes of this procurement, the
Organization hereby establishes a goal of 6% for Service-Disabled
Veteran-Owned Business (SDVOB) participation. (We are happy to work with
you to help you identify opportunities for SDVOB participation, joint ventures
and sub-contracting). As a condition of this procurement, the Proposer and
BPCA agree to be bound by the provisions of 9 NYCRR §252.2 regarding
enforcement. Proposers must document “good faith efforts” to provide
meaningful participation by certified SDVOB subcontractors or suppliers in
the performance of the awarded contract. For guidance on how BPCA will
determine a Proposer’s “good faith efforts,” refer to 9 NYCRR § 252.2(s).

BPCA reserves the right to cancel or withdraw in whole or in part this RFP at
its sole discretion. Proposers will be notified in the event the RFP is cancelled
via the BPCA website.

Service-Disabled Veteran-Owned Set Aside: No

Minority Owned Sub-Contracting Goal: 15%

Women Owned Sub-Contracting Goal: 15%

Service-Disabled Veteran-Owned Business Contracting Goal: 6%
Contact Information

**Primary contact:** Hugh L. Carey Battery Park City Authority Procurement
Battery Park City Authority
Michael LaMancusa
Assistant Contracting Officer
200 Liberty Street
24th Floor
New York, NY 10281
United States
Ph: 212-417-4335
michael.lamancusa@b pca.ny.gov

**Submit to contact:** Hugh L. Carey Battery Park City Authority Procurement
Battery Park City Authority
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Supporting document shown below:

The following supporting documents are available for download:

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To download these documents, please visit the New York State Contract Reporter website: [http://www.nyscr.ny.gov](http://www.nyscr.ny.gov)