

**Project:** Battery Park City Ballfield & Community Center Resiliency  
**Project: Construction Management Services (the “Project”)**

**Date:** October 23, 2019

**RE:** Addendum # 4  
**# of pages:** 3

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The following responses are provided in response to questions received by BPCA by the close of business on October 17, 2019, in connection with its Request for Proposals (“RFP”) for the Project. The responses are provided in bold, italicized print immediately following the questions.

1. Please confirm the duration of the Preconstruction Phase and whether the CM will be preparing estimates and constructability reviews. If so, how many?

***For purposes of the RFP and the selected Proposer’s Work, the Preconstruction Phase is expected to be approximately thirty (30) days. The selected Proposer will not be responsible for preparing any pre-construction cost estimates or constructability reviews. However, the selected Proposer may be requested to perform cost estimates and/or constructability reviews in connection with potential change order work.***

2. What is the duration of the construction phase?

***The Project’s construction phase is anticipated to take approximately six (6) months.***

3. When will the Construction Management Contract be executed?

***As stated in Section I of the RFP, the Project’s CM contract is expected to be executed in January 2020.***

4. Should proposers include a logistics plan within the submission or will they be required to do so only after contract execution?

***Proposers are not required to include logistics plans as part of their Proposals; however, logistics considerations, challenges, and strategies should be identified and addressed by the Proposers in their Proposal submissions. As stated in the Scope of Work, a logistics plan will be required from the selected Proposer during the Pre-Construction phase following BPCA’s awarding of the Contract.***

5. Does the project contain any federal funding sources (i.e. FEMA)?

***No, there is no federal funding associated with the Project.***

6. Can the M/W/SDVO/BE percentages be interchanged (e.g. 20% MBE and 10% MBE) or must they be strictly allocated 15% MBE, 15% WBE and 6% SDVOB?

***The percentages for M/WBE goals may be altered, as long as the total meets or exceeds 30 percent. Any such deviation from the M/WBE goals set forth in the RFP must be reflected in the Proposer's M/WBE Utilization Plan (see Exhibit B), which is subject to BPCA's approval.***

***The SDVOB goal shall remain 6%, and Proposer shall make good faith efforts to meet this goal.***

***Any additional questions regarding MWBE or SDVOB participation should be directed to [Justin.mclaughlin-williams@bpca.ny.gov](mailto:Justin.mclaughlin-williams@bpca.ny.gov).***

7. According to BPCA's online procurement page, there are three (3) associated forthcoming contracts for resiliency measures. Will an award for this effort preclude the winning firm from being awarded these future contracts?

***No, the selected Proposer will not be precluded from bidding for, and being awarded, any subsequent solicitations or contracts issued by BPCA.***

8. Where can the BPCA sample form of contract be found?

***BPCA's Sample Form of Contract is provided as Addendum #3 of this RFP which was issued via posting on BPCA's website on October 15, 2019: [www.bpca.ny.gov/wp-content/uploads/2019/10/10.15.19-Addenda-3-BPC-Ballfield-Community-Center-Resiliency-Project-CM-Services.pdf](http://www.bpca.ny.gov/wp-content/uploads/2019/10/10.15.19-Addenda-3-BPC-Ballfield-Community-Center-Resiliency-Project-CM-Services.pdf).***

9. Will the Construction Manager be provided work space on the property to pace and operate an office trailer for the Construction management filed portion of the contract?

***Site conditions for the Project are not conducive to the placement of a field trailer on the Project Site; however, BPCA will provide office space for the selected Proposer in close proximity to the Project Site. The provided office space will be adequate to accommodate two (2) work stations and project meetings of up to eight (8) people. Aside from chairs, the space will not be furnished, so the Proposers should include as reimbursable expenses in their Cost Proposals the costs of any office furnishings and/or equipment the Proposers will require to perform the Project.***

10. Does BPCA want an electronic copy (via CD-ROM or Flash Drive) of the Cost Proposal? If so, should it be on a separate flash drive/CD-ROM from the technical proposal and included in the requested sealed envelope?

***Although the hard copy submission of the Cost Proposal must be submitted to BPCA in its own separately sealed envelope apart from the Proposal submission, the electronic version of the Proposer's Cost Proposal need not be placed on a separate flash drive/CD-ROM from the rest of the Proposal. Rather, the Cost Proposal is to be uploaded to the same flash drive/CD-ROM as the rest of the Proposal.***

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By signing the line below, I am acknowledging that all pages of the addendum has been received reviewed and understood, and will be incorporated into the bid price submitted. This document must be attached to the proposal for consideration.

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Number of pages received: \_\_\_\_\_ <fill in>

Distributed to: All present and all prospective Proposers