

**Project: On-Call Construction Engineering and Architectural Services**

**Date: October 21, 2019**

**RE: Addendum #1**

**# of Pages: 2**

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The following responses are provided in response to questions received by BPCA by the close of business on October 14, 2019, in connection with its Request for Proposals for On-Call Engineering and Architectural Services. Responses appear in italics immediately below the submitted questions.

**1. Resumes** – at the bottom of [page 7 C.6a)], BPCA requests professional biographies [assume you mean resumes?] for all key members, managers, and supervisors. However, in Exhibit E Salary Rates, BPCA requests a resume for all Project personnel. Which section takes precedent?

*Response: The Proposer should submit professional biographies/resumes for key members of personnel associated with the Project as per page 7 C.6a). The Technical Salary Rates form asks for salaries/multipliers, for all personnel or job titles for each firm associated with the Project. Resumes are not required for all personnel listed on the Form of Technical Salary Rates.*

**2. Question and Information Sought Relating to Proposer’s Firm & Eligibility, page 6 [VI.B.]** – is this section only for the Prime Consultant / Proposer or are all the sub-consultants supposed to answer them as well?

*Response: The questions under VI.B. should be answered by the Proposer, not the sub-consultants.*

**3. Exhibit E, Technical Salary Rates** – are we to submit only one consolidated form(s) for the entire Team, i.e., BPCA wants the Prime consultant / Proposer to arrive at a “Team average” rate by Title / Function, or are we to submit a separate form(s) for each sub-consultant? I know that each of our Team members likely have different multipliers....

*Response: The Form of Technical Salary Rates is to include specific rates applicable to the Proposer and all members of the Proposer’s team, including all sub-consultants. Any differences in rates and multipliers between the Proposer and its sub-consultants must be specified in the Form of Technical Salary Rates; multiple pages may be submitted.*

**4. Please confirm whether the M/WBE and SDVOB goals established are to be met for the overall contract or per task order basis?**

*Response: The M/WBE and SDVOB goals are set based on the overall contract value, along with value added by amendments to the contract, if any. The prospective Consultant(s) should account for these overall M/WBE and SDVOB goals when assembling their proposals for individual Job Orders.*

**5. On page 6 of the RFP, it states that pages should be numbered. Can you clarify if we should number only the main proposal sections? Or should we also number items in an Appendix, such as project sheets, resumes and licenses? In addition, I assume the Forms do not need to be page numbered, but please confirm.**

*Response: The pages of the main Proposal are to be numbered. The Mandatory Forms which are part of the Proposal are independently numbered. Resumes and other paperwork included with the Proposal do not have to be numbered.*

**6. In reference to the above captioned RFP, I would like to know if an Architectural Firm can be the “Proposer” and submit as a Prime, or is BPCA seeking an Engineering Firm as a prime?**

*Response: An architectural firm may be the prime Proposer. In that case, the Proposal must identify any engineering sub-consultants that are included as part of the Proposer's team.*

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By signing the line below, I am acknowledging that all pages of the addendum have been received reviewed and understood, and will be incorporated into the bid price submitted. This document must be attached to the Proposal for consideration.

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Number of pages received: \_\_\_\_\_ <fill in>

Distributed to: All present and all prospective Proposers