

Battery Park City Authority

A City within a City

The Hugh L. Carey Battery Park City Authority is a New York State public benefit corporation whose mission is to plan, create, coordinate, and sustain a balanced community of commercial, residential, retail, and park space within its designated 92-acre site on the lower west side of Manhattan. There is a recognition that, as development of new parcels is completed, the importance of maintenance within the mission will become more significant.



Come Grow with US!

Great Community!

Great Benefits!

Great Work Culture!

Job Title: Senior Project Manager- Construction & Infrastructure

Job Status: Full-time

Department: Real Property

Location: 200 Liberty Street New York, NY 10281

POSITION SUMMARY:

Under modest supervision, the **Senior Project Manager – Construction & Infrastructure** is responsible for project management functions for all assigned Battery Park City Authority construction projects and infrastructure maintenance and repair functions as assigned by the Vice President of Real Property or the Assistant Vice President for Construction and Facilities Management.

200 Liberty Street, 24th floor, New York, NY 10281

www.bpca.ny.gov

Essential Duties:

The list of essential functions as outlined herein, is intended to be representative of the tasks performed within this classification. It is not necessarily descriptive of any one position in the class. The omission of an essential function does not preclude management from assigning duties not listed herein if such functions are a logical assignment to the position.

- Assist with BPCA's capital program development and capital budgeting process, including the identification of appropriate and needed capital infrastructure projects as well as the establishment of budgets and schedules for future capital projects.
- Perform project management functions for Authority capital projects as assigned by the Vice President of Real Property or the Assistant Vice President for Construction and Facilities Management, including procurement, contracting, construction oversight, management of third-party construction managers and contractors, inspections, and project closeout functions.
- Interact with outside entities and agencies as necessary to facilitate Authority capital construction, repair, restoration and maintenance activities and projects.
- Manage assessment and design processes associated with potential capital infrastructure projects.
- Oversee inspection, maintenance, monitoring and repair protocols for the structural and systems elements of the Battery Park City Infrastructure, including but not limited to marine piles, relieving platforms, seawalls, streets, parks & open spaces, and electrical grids.
- Advise and work cooperatively with other Authority departments on infrastructure and construction matters. Remain current in knowledge of and familiarity with infrastructure construction industry-related issues and developments.
- Perform other related duties as requested by the Vice President of Real Property or the Assistant Vice President for Construction and Infrastructure.

Education and Experience:

A Bachelor's Degree in a related discipline is required, along with a minimum of seven (7) years of relevant work experience are required. Additional years of relevant work experience, certifications and/or specialized skills or qualifications may be accepted in lieu of a college degree.

Skills Required:

- Strong construction project management and oversight skills
- Working knowledge of general civil and structural engineering principles
- Strong oral and written communications proficiency
- Familiarity with and ability to use a variety of construction management and budget software platforms

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