

**Project: Microsoft SharePoint Software
Development, Maintenance, and
Support Services**

Date: February 22, 2021

**RE: Addendum #2
of Pages: 2**

The following revisions are to be made to the proposal documents for Microsoft SharePoint Software Development, Maintenance, and Support Services.

1. Section IV. GENERAL REQUIREMENTS, Sub-section A. Minimum Qualification Requirements initially read:

The following are the minimum qualification requirements for this RFP. Proposals that fail to meet these requirements will be rejected.

- 1) Proposer must have an office in New York State (a New York City office is preferred);
- 2) The Proposer must be lawfully authorized to business in the State of New York
- 3) The Proposer must have at least five (5) years' experience in providing computer consulting services in New York City.
- 4) The Proposer must have successfully implemented, supported, and troubleshot SharePoint solutions that have been in production for at least 12 months.
- 5) The firm must be a Microsoft Gold Certified Partner, or have another comparable certification/qualification that demonstrates expertise in SharePoint-related services.
- 6) The firm must have at least (5) years' experience as a service provider for Microsoft SharePoint.

This section is hereby amended to the following:

The following are the minimum qualification requirements for this RFP. Proposals that fail to meet these requirements will be rejected.

- 1) The Proposer must be lawfully authorized to do business in the State of New York.
- 2) The Proposer must have at least five (5) years' experience in providing computer consulting services in New York City.
- 3) The Proposer must have successfully implemented, supported, and troubleshot SharePoint solutions that have been in production for at least 12 months.
- 4) The firm must be a Microsoft Gold Certified Partner, or have another comparable certification/qualification that demonstrates expertise in SharePoint-related services.

5) The firm must have at least (5) years' experience as a service provider for Microsoft SharePoint.

By signing the line below, I am acknowledging that all pages of the addendum have been received reviewed and understood, and will be incorporated into the bid price submitted. This document must be attached to the proposal for consideration.

Number of pages received: _____ <fill in>

Distributed to: All present and all prospective Proposers